The CAA - Conference Administration Application is used by people - mainly outside the conference room, who are responsible for creating and maintaining basic conference data.

The CAA is typically used offline before a conference is started - although it can also be used during a meeting.

The application is designed with a standard MS Windows user interface for use with mouse and keyboard.

The SW 6005 is the basic CAA application consisting of the following basic functionalities:

- Conference setup
- Reports
- Setup: Seat table management
- Setup: User types

As so, the CAA works independently of the conference, and can be used anytime by a conference manager, a planner or a technician to create and maintain data for future conferences or to enter and modify delegate information and set-up system parameters.

By installing (optional) modules, the CAA functionality can be extended with added functionalities such as:

- Delegate database
- Pre-recorded messages
- Monitoring of multiple rooms
- Setup: Delegate list configuration

Conference configuration

Screen for creating and editing user types

- Setup: Mimic screen set-up
- Setup: Voting parameters
- Setup: Agenda setup
- Setup: Label translation
- Setup: Languages

Both the CAA Conference Administration Application and the CUA Conference User Application can be loaded onto the same PC.

This means that with one PC in the meeting room, the administrator or technician can use the PC to enter all data before the meeting - and during the actual meeting the chairman may use it for running the meeting.

In competing systems you might need 2 separate PC’s.

Multiple CAA Conference Administration Applications can work simultaneously in one system.

How to order

Applications: SW 6005 CAA application
Order No: 15 19 06005